

Ozark Mountain Section – MO APA

Meeting Minutes



October 7, 2019
110 Park Central
Square, Springfield

Present: Ronda Burnett, Joel Binkley, Megan Clark, Dr. Krista Evans, Alana Owen, Sydney Allen (via telephone)
Absent: Aytchie Jansen, Brendan Greisemer

1. Call to order
RB called meeting to order at 2:02pm
2. Roll call
3. Approval of September minutes: motion by KE, second by MC. All voted in favor.
4. Treasurers report
MC reported that current balance \$6347.24. No information from OCITE on our share of the expenses and profits for the July conference OMS co-hosted. The \$500 budgeted for MAPS to attend Quad State Conference has been delivered.
5. Updates
 - a. APA-MO Board of Directors monthly conference call
MC reported on State Chapter call – discussion included legislative advocacy, Great Places, Quad State Conference
 - b. Quad State Conference
MC reported that the digital copy of the Quad State Conference Program will have save the date for 2020 Missouri Conference in Springfield. KE inquired about State Chapter meetings at Quad State and MC confirmed time and location.
Action item: MC to print copies of 2020 “save the date” fliers to hand out at Quad State
 - c. 2020 APA-MO Conference Planning Committee (3.2)
RB reported dates and venue have been finalized. October 7-9, 2020 at the Oasis Hotel & Convention Center in Springfield.
Action item: RB to update 2020 Event Calendar with State Conference dates.
 - d. Logistics for the annual member meeting in December (3.2)
Date for December annual meeting to be 12/4 with location TBD. RB will prepare

agenda for Annual Meeting and distribute to Executive Committee for approval. RB will also discuss subcommittees and solicit member participation in 2020 projects. MC will discuss the 2020 budget, JB will present changes to bylaws and findings of annual membership survey (3.1). AJ will coordinate intern presentations. Jason Ray will discuss 2020 Conference planning.

***Action item:** RB to check into obtaining door prizes*

***Action item:** MC to check into venue in Galloway Village*

***Action item:** JB to prepare survey for membership and distribute by November 1st.*

***Action item:** JB and RB to hold Bylaw Subcommittee meeting on October 17.*

6. New Business

a. Logistics for 2020 Member Events (3.2)

RB discussed plans for 2020 events and for subcommittees to assist in their implementation. Board discussed and agreed to the following assignments: JB and AO to handle Webinars subcommittee, KE to oversee Scholarships/Internships Subcommittee in cooperation with MSU (5.1), SA to oversee subcommittee on Summer Social Event. It was suggested that, as in 2019, money should be budgeted to assist MAPS and one professional member of OMS to attend National Conference (\$1500 total).

2020 Events to include:

Lunch and Learn Events in February, May, and August

National Conference in April (Houston TX)

State Conference in October (Springfield MO)

Planners Day at the Capitol (Jefferson City MO)

Webinars hosted locally for CM credit in September & November

***Action item:** MC to draft email to membership explaining benefits of attending Planners Day in Jefferson City*

***Action item:** RB to review bylaws for confirmation of timing of approval of 2020 budget.*

7. Open Discussion

RB highlighted that Saint Louis University is now working to accredit their graduate planning program.

8. Adjournment

RB adjourned the meeting at 2:38pm

Next meeting of the Board will be November 18th, 2019 at 1:30pm at 110 Park Central Square, Springfield

Content for Annual Report

Events held during previous months:

Committee Activity:

Bylaw Committee: Met 10/17/19 and proposed revisions to section bylaws to be voted upon by membership.

2020 Conference Planning Committee: Met 10/29/19 and agreed conference theme and other items