

# Ozark Mountain Section – MO APA

## Meeting Minutes



September 16, 2019

110 Park Central  
Square, Springfield

*Present:* Ronda Burnett, Joel Binkley, Megan Clark, Dr. Krista Evans, Brendan Greisemer  
*Absent:* Aytchie Jansen, Alana Owen, Sydney Allen

1. Call to order  
*RB called meeting to order at 2:01pm*
2. Roll call
3. Approval of July minutes: motion by MC, second by KE. All voted in favor.
4. Treasurers report  
*MC reported that current balance \$6837.24. No information from OCITE on our share of the expenses and profits for the July conference OMS co-hosted.*
5. Updates
  - a. APA-MO Board of Directors monthly conference call  
*RB shared Lees Summit has been selected for a Great Places in America award. RB reminded that the State Chapter Development Plan 2019-2024 has been completed and shared with section membership. STL is updating its section strategic plan. RB to request a final copy to see if this is a practice OMS should follow. On the topic of resources available to AICP exam takers BG shared that no one has applied for the scholarship offered to defray the costs of sitting for the AICP exam in November. MC suggested sharing the availability of this scholarship at the test prep session at the Quad State Conference.*
  - b. Quad State Conference  
*RB reported that MAPS did formally request the \$500 that OMS budgets for them each year to assist students attending the chapter conference. RB outlined the rules for eligibility to the MAPS president, and that future donations are contingent on the reporting by each student in attendance. Those reports are due 10/31/2019. RB updated that section's offer to coordinate ride/room sharing hasn't been utilized by membership except for one case.*
  - c. 2020 APA-MO Conference Planning Committee (3.2)  
*RB updated board that the logistics subcommittee has been touring hotels*

*and venues in Springfield with no final decision being made on the conference venue.*

6. New Business

a. November OMS Board Meeting

*All discussed and agreed the date of 11/18 at 1:30pm.*

b. Bylaws Subcommittee

*JB and RB to form subcommittee to review bylaws and determine what changes need to be posed to members in survey form before section's annual meeting in December.*

**Action item:** *JB and RB to meet in October to review bylaws*

c. December 2019 Annual Meeting (3.2)

*Group discussed logistics and agenda for annual meeting. JB to prepare member survey to feature question on bylaws and other questions to seek feedback on meetings and activities (3.1). All agreed on the date of December 4<sup>th</sup> at 5:30pm for the annual meeting. Venue to be determined. MC suggested in the future to include the annual meeting as a line item in the budget.*

**Action item:** *JB to draft survey and distribute to members by 1<sup>st</sup> of November*

**Action item:** *RB to prepare agenda for annual meeting*

d. Annual OMS Report (4.2)

*Report to be produced in advance of the December annual meeting and distributed to State chapter*

**Action item:** *JB to review 2019 minutes and prepare content for annual report.*

**Action item:** *RB to advise when deadline is for submittal to State*

e. 2020 Section Events (3.2)

*All discussed possible events for 2020 including Lunch & Learn meetings, Chapter Conference, Annual Meeting, Social Events, National Planning Conference, MSU Job Fair, Planners Date in Jefferson City, and the possibility of offering webinar viewing to members to supplement CM credits offered at Lunch & Learns. Pending feedback from member survey to be distributed in November, a tentative outline for 2020 events was developed.*

**Action item:** *RB to liaise with MSU contact on the date for job fair (5.1)*

**Action item:** *MC to prepare list of 2020 events to distribute at annual meeting*

7. Open Discussion

*Nothing was raised.*

8. Adjournment

*RB adjourned the meeting at 2:23pm*

*Next meeting of the Board will be October 7<sup>th</sup>, 2019 at 2pm at 110 Park Central Square, Springfield*

## Content for Annual Report

### **Events held during previous two months:**

July Social Event and Razzie Awards – Springfield, MO – July 19<sup>th</sup>

August Member Luncheon and Professional Development – Ozark, MO – August 28<sup>th</sup>

- Topic: Law Update
- Attendance: 19
- CM: 1

### **Committee Activity:**

Bylaw Committee: No meetings

2020 Conference Planning Committee: Met during August 2019