

Ozark Mountain Section – MO APA

Meeting Minutes



April 8, 2019
110 Park Central
Square, Springfield

Present: Ronda Burnett, Joel Binkley, Megan Clark, Erica Scott
Absent: Alana Owen, Sydney Allen, Dr Krista Evans, Brendan Greisemer

1. Call to order
RB called meeting to order at 2:05pm
2. Roll call
3. Approval of minutes
MC motioned to approve March minutes, ES 2nd. All in favor.
4. Treasurers report
MC reported balance of \$8,026.52. As of April 5 the section's new bank account with Bank of America is open. The Great Southern Bank account will remain open for a few more weeks to facilitate the changeover. The new account must maintain a balance greater than \$3000 to avoid fees.
5. Updates
 - a. APA-MO Board of Directors monthly conference call
RB shared that the Diversity and Inclusion Subcommittee is seeking new members.
Action item: *RB to make a recruiting announcement for this subcommittee at April Luncheon*

RB noted that regarding internships other sections in the state are partnering with universities in terms of keeping lists of available internships as well as hosting annual internship fairs. Discussion followed on how to facilitate this with MSU.
Action item: *ES to reach out to her contact at MSU to find out about upcoming internship fairs OMS could utilize*

RB mentioned summer social events other sections are putting on and suggested OMS schedule one as well. Group discussed venues, themes, dates, and possibility of holding lighthearted "awards ceremony" for members.
 - b. Quad State Conference
MC shared that 93 session proposals have been received for 32 available sessions. Sponsors are still being requested.

c. Summer Internships

RB advocated for the APA MO website as an ample resource for internship and job opportunities.

d. OCITE Technical Conference

MC reported that the conference planning committee met on April 5th and set a date of July 18 for the conference. OMS to pay 1/3 of event expenses and will share proportionally in the profits. MC said the topics will be more planning-related this year to attract additional OMS members.

e. Logistics for April 24th OMS Luncheon

All gave updates. Speakers for the event are confirmed, the meeting room is reserved, catering will be confirmed 4 days prior to event.

Action item: *JB to send speaker bio to BG for CM credit process*

Action item: *RB to prepare to moderate panel discussion*

Action item: *MC to produce sign in sheet, record attendance, handle billing*

f. 2020 APA-MO Conference Planning Committee

RB plans to recruit additional members for Planning Committee at 4/24 luncheon after which committee will begin regular meetings.

6. New Business

a. Section Meeting Minute Format

RB proposed creating template for OMS monthly minutes to reflect State Chapter work plan.

Action item: *RB to meet with JB and Jason Ray to develop template.*

JB excused himself and departed meeting at this point

b. Logistics for June 26 OMS Luncheon

RB, MC and ES brainstormed topics and locations for the meeting. Topics mentioned included right-of-way regulations, a legislative update, zoning for alternative energy production, and weed/landscaping ordinances including enforcement issues.

Springfield Botanical Garden discussed as a venue and planners in Columbia, Jefferson City suggested as part of a panel.

7. Open discussion

8. Adjournment

RB adjourned the meeting at 3:00pm

Next meeting of the Board will be May 13, 2019 at 2pm at 110 Park Central Square, Springfield